

Ethical Procurement Policy

- ☐ To maintain the highest standard of integrity in all business relationships.
- ☐ To reject any business practice which might reasonably be deemed improper.
- ☐ To foster the highest standards of professional competence amongst those responsible for procurement.
- ☐ To enhance the proficiency and stature of the organisation by acquiring and applying knowledge in the most appropriate way.
- ☐ To comply with both the letter and intent of:-
 - * The laws of the countries being dealt with;
 - * Agreed contractual obligations;
 - * Professional practice.
- ☐ Goods and services should be purchased which:-
 - * Are produced and delivered under conditions that do not involve the abuse or exploitation of any persons.
 - * Not to engage with suppliers that sell or manufacture anti- personnel mines or components utilised in the manufacture of anti-personnel mines.
- ☐ Not to abuse position of authority for personal gain.
- ☐ Declare any personal interest which may affect, or be seen by other to affect, impartiality or decision making.
- ☐ Not to accept inducements or gifts other than items of small value, such as business diaries and calendars.
- ☐ To always declare the offer or acceptance of hospitality and never allow hospitality to influence a business decision.
- ☐ To ensure that the information given is accurate.
- ☐ To respect the confidentiality of information received and not to use it for personal gain.
- ☐ To strive for genuine, fair and transparent competition.
- ☐ To remain impartial in all business dealings and not to be influenced by those with vested interests.